



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

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December 2, 2011

To: Mayor Michael D. Antonovich
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Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

REPORT BACK ON TEMPORARY MAINTENANCE COST FOR CIVIC PARK RESTROOMS (ITEM NO. 7, NOVEMBER 1, 2011 AGENDA)

As instructed on November 1, 2011, your Board directed the Chief Executive Office to report back on the total cost for the Internal Services Department (ISD) to provide maintenance services for the restroom building in the Civic Park until maintenance is transferred to the Park Operator and if the cost for maintenance is to be included in this year's budget.

Background

In June 2010, your Board authorized the Grand Avenue Park Development, LLC to proceed with the implementation of the Civic Park Project (Project), including a new public restroom. The newly constructed public restroom building will be located between the Hall of Administration and the Mosk Superior Courthouse and will be available for use in mid-December 2011. Each restroom is equipped with Americans with Disabilities Act equipment and access.

To assure that the restroom building is clean and maintained, ISD will temporarily clean and maintain the restroom building and its surroundings, until acceptance of the entire Project, at which time these services will transfer to the Park Operator.

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ISD estimates the total cost for maintenance of the restroom building to equal \$11,050. The cost includes the following services:

- Unlocking the gate at 6:00 a.m. and locking the gate at 6:00 p.m.;
- Cleaning the two restrooms each day;
- Cleaning waterless urinals twice a day;
- Emptying trash and stocking dispensers twice a day;
- Wiping down and cleaning of the drinking fountains on the exterior of the building twice a day; and
- Sweeping and removing any debris from the exterior area immediately around the restroom building twice a day.

ISD will begin maintenance of the restrooms in mid-December 2011 and continue maintenance through June 2012, when the maintenance services will be transferred to the Park Operator.

ISD's temporary maintenance costs will be paid from the Project's budget.

If you have any questions regarding this matter, your staff may contact Dawn McDivitt at (213) 974-2620, or Christine Frias at (213) 974-1089.

WTF:RLR:DJT
DKM:CF:cvb

c: Executive Office, Board of Supervisors
County Counsel
Internal Services

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